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**From:** McGuire, Thomas M (DPH)  
**Sent:** Tuesday, June 02, 2009 2:03 PM  
**To:** Hanchett, James (DPH); Salemi, Charles (DPH)  
**Cc:** Nassif, Julianne (DPH)  
**Subject:** RE: Amherst emergency repair

Jim & Chuck,

Are there any pieces of equipment that are in need of repair in your areas? There are funds available on the lab account that need to be used by June 30<sup>th</sup> for this type of expense. Can you please get me a list of repairs that are needed and that can be done by June 30<sup>th</sup> by Thursday?

Thanks

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**From:** Nassif, Julianne (DPH)  
**Sent:** Tuesday, June 02, 2009 1:13 PM  
**To:** McGuire, Thomas M (DPH); Danforth, Deborah (DPH); Fausett, Gary (DPH)  
**Cc:** Hanchett, James (DPH)  
**Subject:** Amherst emergency repair

Hi All,

I just heard from Jim Hanchett in the Amherst Drug laboratory that one of the analytical balances is broken and in need of repair. Tom mentioned a few weeks ago that there was some available LL money (presumably on the 1000 account) that hopefully can be used for this service (and parts?). If not, we should have available funding on the revenue account (0263).

Jim will email an estimate once he has one.  
Thanks, Julie

*Julianne Nassif*

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